

Volunteering at Hicks Elementary

Dear Parents,

Thomas O Hicks Elementary began 5 years ago and is growing big and strong. We thank our wonderful staff and faculty for growing our kids and we thank our parents for growing our school.

Please consider becoming involved this year in PTA. There are several ways you can be involved, make friends, know what is going on in our school and in your children's lives, and make our school the best.

By donating your time, your child sees that you value education and are an active partner with your child's teacher. Children who have active, involved parents at school are highly successful in school and in life.

The goal this year is for every parent to volunteer.

Please read the volunteer opportunities below, check your calendars and seriously consider helping your kids have a great year at Thomas O Hicks: where they can learn more than books smart, but a sense of belonging, socialization, and community.

Thank you and I hope your family has a wonderful year at Thomas O Hicks this year!

Sincerely,

Kimberly Gammill
PTA President

***** Once you find the area you want to volunteer, please e-mail the committee chair to let them know you are interested and they will get with you and get you on your way to volunteering at Hicks.

***** After you decide where to volunteer, please go to the following link to fill out your LISD background check. We encourage both parents to fill it out.

<http://www.lisd.net/employment/volapp.html>

Volunteer opportunities at Hicks

- **School Helper** – volunteer to help with lunch room duty for grades k-2, in the library, or in the office.

1. Lunch Duty volunteers sign up to work in the cafeteria once a week, every other week, etc to help kids with opening items in their lunch, wipe down the tables after they leave, etc.
2. Library volunteers sign up to work in the library checking in books, shelving books, etc while the librarian teaches the children.
3. Office volunteers answer the phones, run messages and items to classrooms, etc.

Contact: Heidi Gilanfar at heidi@martingilanfar.com

- **Teacher Needs** – volunteer to help the teachers in the workroom with copies, be a grade-level classroom volunteer, help in the literary library, be a math or reading tutor or help in the kinder motor lab.

1. Parents who volunteer in the **copy room** will be making copies for the teachers and office staff, assembling packets, and any other small jobs requested by the teachers. Copy machine training will take place sometime in the first few weeks of school. A regular schedule will be created with 1-2 hour shifts on a weekly or biweekly schedule.
2. As a **grade-level classroom** volunteer, parents will be assisting their child's teacher and the other teachers in that grade with cutting, gluing, assembling packets, or anything else requested by the teachers. Shifts are 1-2 hours, and can be one or more times per week.
3. Parent volunteers are needed to work with students during **kindergarten motor lab**, which classes will attend each day for 30 minutes, to make sure the exercises and activities are done correctly in order to strengthen gross motor skills. No training is necessary. The teacher is there to direct the class but extra hands are needed to help the students practice new skills and stay on task. Two volunteers are needed for each class. Volunteers may stay for more than one 30 minute session.
4. **Literacy library** volunteers will assist Ms. Wilson (1st grade) in keeping the literacy library stocked, and the books labeled, categorized, and filed. Times are flexible and will be scheduled as needed.
5. **Math and reading tutors** are needed to assist students who need help in those subjects. Dates and times to be determined.

Contact: Jennifer Rezazadeh at noahs.mom@sbcglobal.net

- **New Families** – help new families to Hicks become involved and feel welcome.
Contact: Shaun McCreary at shaun_mccreary@yahoo.com
- **Fall Family Fundraising event** – volunteer to help with the event for family night activities
Contact: Erika Meade at erikameade@yahoo.com
- **Room Parent** – volunteer to host the 3 classroom parties this year, help your teachers with extra classroom needs and host a teacher luncheon with other room moms.
Contact: Jackie Buckley at chris.buckley@sbcglobal.net
- **Book Fair** – volunteer to help with the 2 book fairs the school host.
Contact: Jennifer Saenz at jsaenz68@grandecom.net
- **Teacher Appreciation** – volunteer to help pamper our teachers during the week of Teacher Appreciation.
Contact: Kristi Merrill at kpmerrill@tx.rr.com

Continue on next page

- **Spring Spectacular** – volunteer to help with the activities for our spring family event
Contact: Lisa Lowary at lisalowary@hotmail.com
- **Dad's Club** – calling all dads to help with a few small activities/duties throughout the year.
Contact: Mark Gardner at gardner_mark@sbcglobal.net
- **Hospitality** – help host a family dessert night in the spring, and help with little things throughout the year to make our students and families feel welcome.
Contact: Amy Koster at amy.koster@hotmail.com
- **Treasurer's Committee** – help the treasurer handle transactions during our big fall and spring fundraisers. Contact: Sylvia Boyce at sboyce95@gmail.com

***** Once you find the area you want to volunteer, please e-mail the committee chair to let them know you are interested and they will get with you and get you on your way to volunteering at Hicks.

***** After you decide where to volunteer, please go to the following link to fill out your LISD background check. We encourage both parents to fill it out.
<http://www.lisd.net/employment/volapp.html>