



**COLLIN
COLLEGE**

Dual Credit Program

Presented by

Alaina Names

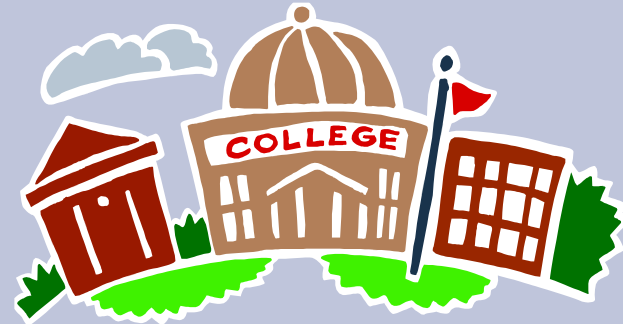
*Special Admissions
Coordinator/Advisor*

Preston Ridge Campus, Frisco

What is dual credit?



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- You earn high school and college credit for the same course!
 - Courses taught by Collin College professors at your high school or on a Collin campus
 - Begin a college transcript – transfer options

Fall 2016 Academic Courses Offered:

ECON 2301	Principles of Macroeconomics
GOVT 2305	Federal Government
HIST 1301/1302	U.S. History I/II



- Courses held at Hebron High School
- Courses satisfy Texas Core Curriculum
- Transferable to public four year colleges/universities in Texas
 - Please check with private and out-of-state institutions

Transfer U – transferu.collin.edu

File Edit View History Bookmarks Tools Help

Collin College Transfer Programs x +

transferu.collin.edu Search

Transfer Resources

- College/University Partnerships
- Course Equivalency Tools
- Jack Kent Cooke Scholarships
- Transcript Requests
- Collin Syllabi
- Contact Us
- TransferU Home

Welcome! We encourage you to explore the site, ask questions, and meet with the Coordinator for University Partnerships who can help you define your transfer goals.

Collin offers [associate degrees](#), core curriculum, field of study curriculum, and/or academic course work that, when selected carefully, will transfer and apply to your bachelor's degree. As part of Collin's commitment to transfer students, we have partnered with colleges and universities to establish articulation agreements; special pre-admission agreements; and degree plans/transfer guides that will provide you with degree requirements for your bachelor's degree. Collin wants to help you to become a confident and successful transfer student.

Begin your research with these links:

- [Collin Higher Education Center \(CHEC\)](#)
- [Pre-admission Partnerships](#), [Transfer Guides](#), and [University Special Events](#)
- [My Future TX](#)
- [Generation TX](#)

The best way to make the most of your college experience is to make the most of it from the beginning. For Collin College Admissions, Registration, Schedules, and other information, please visit <http://www.collin.edu>.

If you need transfer assistance, please contact Kandi Hoyer-Nixon, coordinator of university partnerships, at 972.985.3734 or khoyer@collin.edu or schedule an appointment by clicking [here](#).

Transfer Events & University Visits

Today February 2015 Print Week Month Agenda

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Feb 1	2	3	4	5	6	7
	9am University of I 3pm University of I	8:30am Texas Wes 10am Texas A&M C 1pm UT Dallas - A1 2:30pm Texas Wes	9am University of I 10am Texas A&M C 10am UT Dallas - A	9am Texas A&M C		
8	9	10	11	12	13	14
	9am University of I 2pm University of I		9am University of I 10am Texas Wes 9am Texas A&M C	9am Dallas Baptist		

Fall 2016 Course Sheet

- Use this to find the Course Reference Number (CRN) needed for course registration
- Important dates & deadlines
- Registration instructions

Collin College – Hebron HS Fall 2016

Fall 2016 registration opens to all students April 19th and runs through August 3rd
Students will register ONLINE via CougarWeb! (instructions provided below)

The dual credit courses offered in the Fall 2016 semester are:

High School	CRN	Course ID/Section	Course Title	Day	Time	AM/PM	Max	Course Notes
Hebron HS	17511	ECON2301.HB1	Prin of Macro	TR	8:30-9:45	AM	30	
Hebron HS	18975	ECON2301.HB2	Prin of Macro	TR	2:15-3:30	PM	30	
Hebron HS	51553	ECON2301.HB3	Prin of Macro	MW	8:30-9:45	AM	30	
Hebron HS	17974	GOVT2305.HB1	Fed Govt	MW	8:30-9:45	AM	30	
Hebron HS	17975	GOVT2305.HB2	Fed Govt	MW	2:15-3:30	PM	30	
Hebron HS	51545	GOVT2305.HB3	Fed Govt	TR	8:30-9:45	AM	30	
Hebron HS	51546	HIST1301.HB1	U.S. History I	MWF	2:15-4:05	PM	30	Express Course: Runs from 8/22-10/15
Hebron HS	51547	HIST1302.HB1	U.S. History II	MWF	2:15-4:05	PM	30	Express Course: Runs from 10/17-12/10

Please note that these courses are held at Hebron HS.

Dates to Remember:

New student applications begin: **NOW**
Regular registration online: *April 19th-August 3rd
Payment and registration deadline: August 3rd at 8pm
Semester dates: August 22nd-December 11th

*New students must complete steps 1-5 on the checklist prior to registration. Returning students must provide enrollment permission form prior to registration.

For further information, contact dualcredit@collin.edu

Online Registration Procedures for Dual Credit Designated Sections

New students: register online after checklist items 1-5 have been submitted
Returning students: register after providing enrollment permission form

1. Go to www.collin.edu
2. On the top right side of the web page, type in your CougarWeb username and password (provided via email from admissions@collin.edu after initial application; need username and password: go to www.collin.edu and select [Getting Started](#), [CougarWeb](#), [Login Assistance](#))
3. Go to "Add or Drop Classes" under Registration Tools
4. Select the registration term (e.g. Fall 2016 - Credit)
5. Input the 5 digit CRN for your designated section (reference above)
6. Select "Submit Changes"—Your registered courses will then show under the [Current Schedule](#)

•Ensure your classes are paid for by the payment deadline to avoid being dropped for non-payment•

Dual Credit Eligibility

- Students complete the **entire** admissions process plus a enrollment permission form for registration at Collin College
- Available with permission from your high school each semester for every course
- Must meet college readiness standards as defined by Texas Success Initiative (TSI) (more details to follow)
- Students are held to the academic standards laid out in the college catalog

Things to consider...

- **HS and Collin calendar may be different**
 - You follow the Collin calendar
 - Holidays may vary
 - Collin College may hold classes at the high school if the high school building is open, even when high schools are not in session (ex: teacher work day)
 - If the high school site is not available, professors may make arrangements for online assignment or hold class at Collin campus
 - Weather closings--if the location where your class is held closes, you do not have class



Things to consider...

- **FERPA** and Personal Responsibility
 - Family Educational Rights and Privacy Act
 - Federal law that ensures privacy of student educational records (begins when student starts college regardless of age)
 - Collin cannot share grades, course schedules, test scores, etc. with parents
 - Students' opportunity to gain new responsibilities and act on his/her own behalf

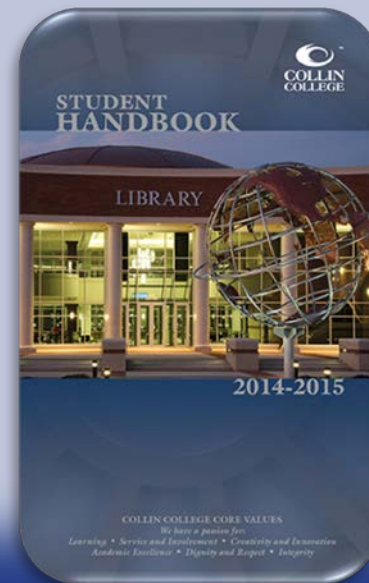
Things to consider...

- **Collin College deadlines for Drop/Withdraw**
 - Listed in Collin College registration guide
 - **Drop** is before the term's census date and will not appear on college transcript
 - **Withdraw** is after term's census date and will appear as "W" on college transcript, does not affect GPA
 - Must complete paperwork on Collin campus
 - Impact on graduation
 - Discuss with your HS counselor



Things to consider...

- **Collin College Student Handbook**
 - You are a college student!
 - Abide by all policies, procedures and decisions of the college as outlined in the current *Student Handbook* (available online)
 - Dean of Students
 - Plagiarism/Discipline



First things first,



**KEEP
CALM**

AND

**VISIT YOUR
SCHOOL COUNSELOR**



Checklist

Admissions:

1. Submit an Application
2. Submit Completed and Signed Enrollment Permission Form
3. Submit Official HS Transcript
4. Submit Proof or Request for Exception - Bacterial Meningitis Vaccination

Testing:

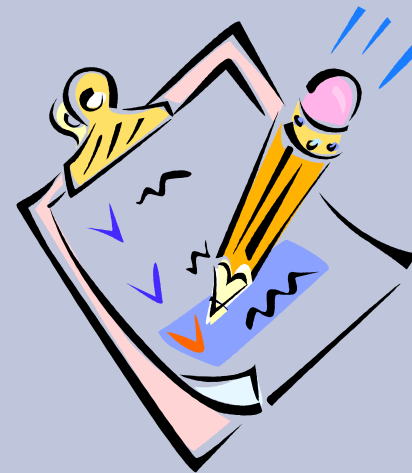
5. Complete the TSI requirements

Registration:

6. Register Online via CougarWeb

After Registration

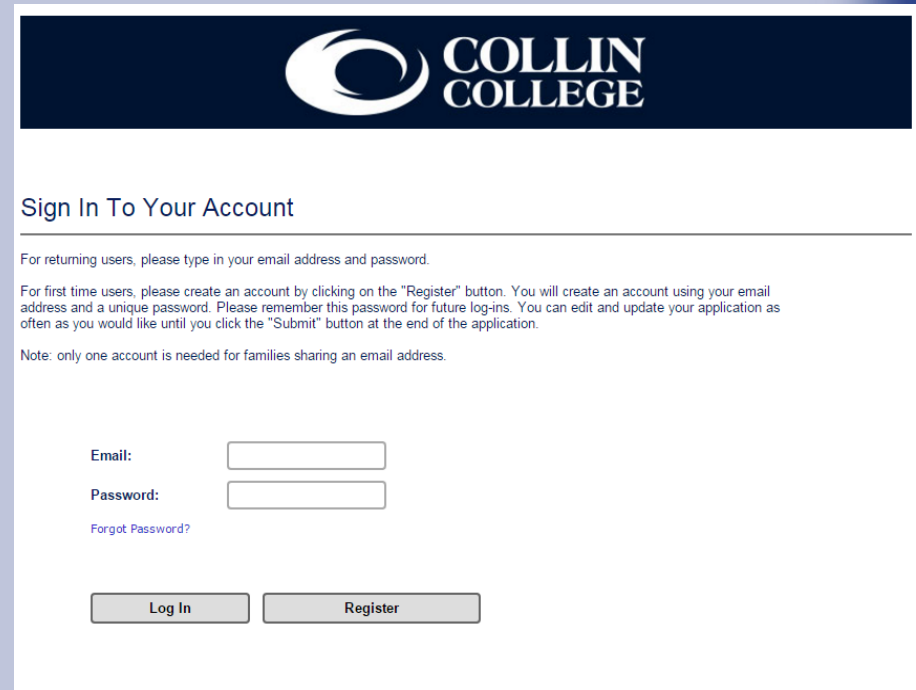
7. Pay Tuition
8. Buy Books
9. Get Student ID and Parking Sticker



1. Application for Admission

WHEN do I apply?

- You may apply online beginning **NOW** for Fall 2016!
- Must be complete before anything else can occur at Collin.



The screenshot shows the Collin College application portal. At the top is the Collin College logo. Below it is the heading "Sign In To Your Account". There are instructions for returning users and first-time users. Below the instructions are input fields for "Email:" and "Password:". There is a link for "Forgot Password?". At the bottom are two buttons: "Log In" and "Register".

COLLIN COLLEGE

Sign In To Your Account

For returning users, please type in your email address and password.

For first time users, please create an account by clicking on the "Register" button. You will create an account using your email address and a unique password. Please remember this password for future log-ins. You can edit and update your application as often as you would like until you click the "Submit" button at the end of the application.

Note: only one account is needed for families sharing an email address.

Email:

Password:

[Forgot Password?](#)

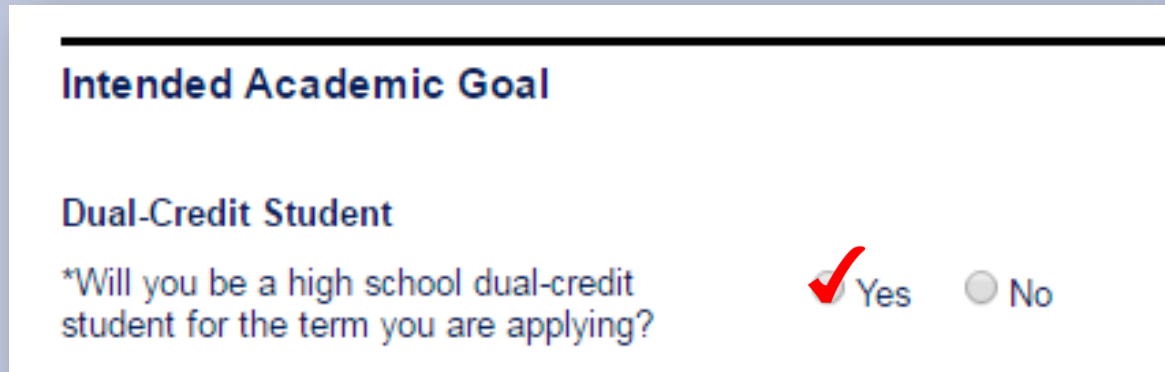
HOW?

- Complete online at **apply.collin.edu**



Questions on apply.collin.edu

- Register and then create an application
- List your SSN if possible
- Under Intended Academic Goal, select **YES** to “Will you be a high school dual-credit student for the term you are applying for?”



Intended Academic Goal

Dual-Credit Student

*Will you be a high school dual-credit student for the term you are applying? Yes No


- Residency/tuition is decided based on your answers on the application and the documentation you provide

-Questions? Please contact our Admissions and Records office



Step 2: High School Student Enrollment Permission Form

- Required every enrollment term, including summer



High School Student Enrollment Form

Student Name: Smith Jasmine N
Last First MI

Collin College Campus Wide ID (CWID) or Date of Birth: 10055555

This area to be completed by High School Official (Counselor, Assistant Principal, or Principal)

Name of High School Bayside High School Expected High School Graduation Date June 2017
Month/Year

Registration is for the (select one term): Fall Spring _____ Summer _____ term 2016

Collin College Course(s) approved to take:

Course	Will high school credit be awarded for this course (dual credit)?
<u>ENGL 1301</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<u>GOVT 2305 or ECON 2301</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<u>PSYC 2301</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Yes <input type="checkbox"/> No <input type="checkbox"/>

ENGL 1301, GOVT 2305, MATH 1314, etc.

Signature of High School Official Counselor Signature

I, above-named student, understand that I will be enrolling in a college credit course(s) and will receive a performance (letter) grade which will be recorded on my permanent record at Collin College. Tuition must be paid by posted payment deadline. Courses will follow the Collin College calendar as outlined in the student *Registration Guide*.

Continued participation in this program requires: 1] satisfactory academic performance as it relates to Collin College's Academic Standards defined in the *College Catalog 2] parental (if under 18) and school approval for each subsequent semester of enrollment.*

I understand that upon enrollment I am a college student and agree to abide by all the policies, procedures, and decisions of the college as outlined in the current *Student Handbook*. I acknowledge it is my responsibility to submit the required withdrawal form to the Admissions and Records Office by the deadline published in the *Registration Guide*, should I decide to withdraw from class(es).

I give permission to Collin to release to the above-named high school my academic records related to my concurrent enrollment.

<u>Student Signature</u>	<u>xx/xx/xxxx</u>
Student Signature	Date
<u>Parent/Guardian Signature (if under 18)</u>	<u>xx/xx/xxxx</u>
Parent/Guardian Signature (required for students under 18)	Date

3. Official High School Transcript

- Collin needs the most recent high school transcript for every student.
 - Does not have to include final spring grades
- May include test scores for TSI exemptions/waivers.
- May include vaccine records.
- Follow your high school's specific steps to request one.

4. Bacterial Meningitis Vaccination

- State Law (SB 1107) requires all students under the age of 22 entering a higher education institution to provide proof of having the vaccine or document an exception or exemption.
- This is an admissions requirement for Collin College and should be completed before registration.
- **May sign Request for Exception if taking courses on HS campus only (purple form in packet).**
- <http://www.collin.edu/meningitis> for more information.



5. Texas Success Initiative (TSI) Assessment, Exemptions, or Waivers

TSI Exemptions

Exemption Scores (minimum scores listed):			
Test	Combined/Composite Requirement	Exempts TSI Reading & Writing	Exempts TSI Math
SAT I	Combined Reading and Math: 1070	Reading: 500	Math: 500
ACT	Composite: 23	English: 19	Math: 19
STAAR	N/A	Level 2 English III: 2000 in Writing and 2000 in Reading	Level 2 Algebra II: 4000

- ACT/SAT scores must be sent from the testing source directly to Collin College if not provided on your HS transcript
- STAAR scores will be on your high school transcript if applicable

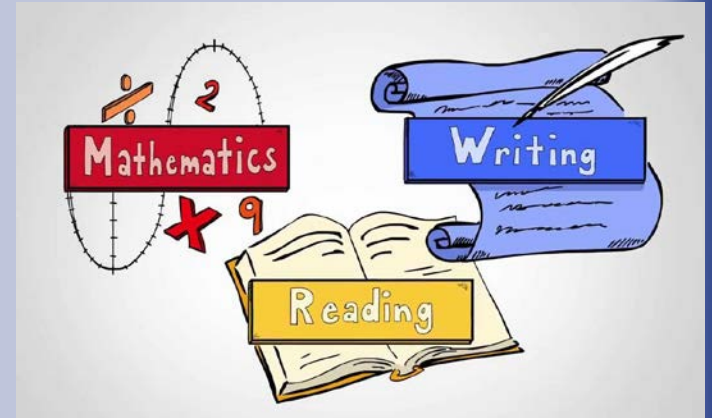
TSI Waivers

Temporary Waiver for Dual Credit students:			
Test	Combined/Composite Requirement	Waives TSI Reading & Writing	Waives TSI Math
PSAT	Combined Reading and Math: 107	Reading: 50	Math: 50
PLAN	Composite: 23	English: 19	Math: 19
ACT-Aspire	N/A	English: 435	Math: 431
STAAR	N/A	English II: 4000	Algebra I: 4000 and at least a grade of 70 in Algebra 2

- Scores must be on an official document from the high school (e.g. transcript or HS letterhead).
- Waivers are only needed for the subject you want to take. (e.g. you only need a waiver in reading and writing to take ENGL 1301, HIST 1301)

Texas Success Initiative (TSI)

- The TSI is designed to measure competency in **reading, writing, and mathematics**. Students need a status in all subject areas.
- It is used for placement purposes.
- Students must be at college level in reading and writing for the majority of courses.
- Most math and some science and technical courses require college level in math.
- See the college catalog for placement and prerequisite information.



TSI: What will I need to do?

- Complete Pre-Assessment Activity (PAA) online and print certificate of completion (a link to the PAA will be emailed to you at the time of admission)
- Print testing referral emailed to you at the time of admission or obtain a testing referral from Admissions and Records or Academic Advising with a photo ID.
- Pay the cashier, cost is \$29.
- Walk in to test with any campus Testing Center. You should bring your testing referral, receipt, a picture ID, and PAA certificate of completion.
- See an Academic Advisor to review your results.

What if my TSI scores are low?

TSI Minimum Score Requirements		
Reading	Writing	Math
351	Essay score of 5 or Essay score of 4 and multiple choice of 363	350

- You only need college level placement in the areas needed for your course (e.g. ENGL 1301 requires college level in reading and writing but not in math)
- Mandatory Advising (MA) hold
 - Will be on your account if you place below college level in at least one area
- If you do not place at “college level” in the areas required for your course that means you need to focus on your high school work at this time.

Checklist Review

Admissions and Testing Complete!

- ✓ 1. Submitted an Application
- ✓ 2. Provided Completed Concurrent Enrollment Permission Form
- ✓ 3. Submitted Official High School Transcript
- ✓ 4. Submitted proof of Meningitis Vaccination or documentation for exception or exemption
- ✓ 5. Met the TSI requirements

You are almost ready for registration (step #6)!



Dual Credit Enrollment Procedures

Students must act on their own behalf. Photo ID is required for all transactions at Collin College. Please consult the Concurrent/Dual Credit manual at www.collin.edu/dualcredit for program restrictions.

The following steps must be completed in order:

- 1. Apply** (returning students may skip to step #6 after providing #2 High School Student Enrollment Form)
 - Complete the Collin College application online at <https://apply.collin.edu>
 - You will receive an email from admissions@collin.edu when your application has been received.
 - Congratulations and welcome to Collin College! You will shortly receive an email from admissions@collin.edu with your CougarWeb username and password. Please follow the steps below prior to registration.
- 2. High School Student Enrollment Form**
 - This form is required on file at Collin College for each semester. Please visit with your HS counselor for approval and to pick up this form. It must be signed by a high school official (e.g. high school counselor), student, and parent/guardian if the student is under the age of 18.
 - Follow your high school's procedures regarding where to turn in the form: directly to the Collin College Admissions and Records Offices or to the Collin College Special Admissions Coordinator.
- 3. Official High School Transcript**
 - Students are responsible for providing an official high school transcript to Collin College. Follow your high school's specific steps to request one.
- 4. Bacterial Meningitis Vaccine**
 - Submit proof of vaccine or if taking classes on a HS campus only, submit an [exception form](#) to Collin College Admissions and Records Office via email to admissions@collin.edu, fax to 972.548.6702, or hand deliver at least three days prior to registration.
 - Other exceptions and exemptions are available. Please visit www.collin.edu/meningitis for details.
- 5. Testing Information**
 - All students must test or provide proof of exemption/waiver. If you believe you have a full or partial exemption/waiver, please provide official scores and see Admissions and Records (see back for details).
 - If you do not have an exemption/waiver, you will be required to take the **Texas Success Initiative (TSI)**. Steps include:
 - Complete the Pre-Assessment Activity (PAA)—a link will be emailed to you during the admissions process or you can find it at the following: <https://www.collin.edu/preassessment>
 - Print your certificate of completion.
 - Bring testing referral (emailed to you or picked up from Academic Advising) to Cashier's Office and pay \$29.

Sexual Harassment Training

- Complete on CougarWeb prior to registration

COLLIN COLLEGE

Student My Courses My Workplace

Home Community Student

Academic Profile

Select Another Term

Primary

No Data Found for Curriculum

Student Grades

Preferences

The Beginning of Time Select Another Term

No Data Found

Registration Tools

[Registration Status](#)

[Course Catalog & Descriptions](#)

[Look Up Classes](#)

[Add or Drop Classes](#)

[Texas General Education Core Status](#)

Mandatory Training & Hold Information

[Mandatory Advising](#)

[Mandatory Training on Preventing Sexual Violence](#)

[Mandatory Online Orientation – Coming Soon!](#)

[Mandatory On-Campus Orientation](#)

[View My Holds](#)

[Hold Information & Resolution Guide](#)

Student tab

Mandatory Training on Preventing Sexual Violence

6. Register for Courses Online

- Go to Add or Drop Classes once logged into **CougarWeb**
 - Select **Fall 2016 Credit** term
 - enter your specific CRN for your designated course as listed on your high school course sheet
- Use Look Up Classes to enroll in general population courses on a Collin campus
- Detailed instructions can be found on your high school course sheet

Enrollment Verification

- Must enroll in the subjects on your enrollment permission form
- Prefer another subject? Turn in a new form!
- Limitations:
 - No 3 week May, Wintermester, PHED outside of the core, or developmental level courses

Summer 2016 Important Dates

- You can apply online at apply.collin.edu beginning now!
- Registration and payment should be complete by Wednesday, **May 4th** at **8 p.m.**
- Term Dates

5-Week June	June 6 to July 8, 2016
5-Week July	July 11 to August 9, 2016
Full term	June 6 to August 9, 2016

Fall 2016 Important Dates

- You can apply online at apply.collin.edu beginning now!
- Registration is **April 19th** through **August 3rd** online.
- Registration should be complete by Wednesday, **August 3rd at 8 p.m.**
- Fall semester is August 22nd – December 11th

7. Pay Tuition

- \$42 per credit hour for students residing in Collin County
 - Approximately **\$128** for a 3 credit hour course
- \$83 per credit hour for students residing out of Collin County
 - Approximately **\$251** for a 3 credit hour course
- \$143 per credit hour for out of state or out of country students
 - Approximately **\$431** for a 3 credit hour course
- Tuition waived for students qualifying for free or reduced lunch at the high school

*Total cost per 3 credit hour course includes a \$2 per semester student records fee

*All fees subject to change upon approval of the Collin Board of Trustees.



8. Get Books

- You have to buy books in college!
- You can find out which books you need by going online to the bookstore's web site a couple of weeks before the semester begins.
 - Select Preston Ridge Campus and search for your specific course section (e.g. ENGL 1301 CE1)
- You may purchase books from your preferred retailer.





COUGARWEB LOGIN: Enter your username and password. Username password LOG IN

Google Custom Search



Dropdown menu for Student Resources: eCollin Support, Library, Bookstore, Transcripts, Student Handbook, Tutoring, Math Lab, Writing Center, Veterans Resource Center, Career Services, Disability Services, Counseling. Includes a yellow arrow pointing to 'Library' and a 'More »' button.

NEWS
Collin College Becomes All-Steinway
Passport to the World: "The Riviera Maya - Myths Dispelled and Mystique Revealed"
Collin College Names Interim President
Community Invited to Reception Honoring Collin College President Cary A. Israel

CALENDAR & EVENTS

- 11/3 Veterans Week - Blue Star Mothers Donation Drive (CPC)
11/3 Veterans Week - Blue Star Mothers Donation Drive (PRC)
11/3 Veterans Week - Blue Star Mothers Donation Drive (SCC)
11/4 Art Gallery: Privacy World
11/4 Career Services presents: "Interview Coaching"
11/5 Blood Drive (SCC, CPC, PRC)

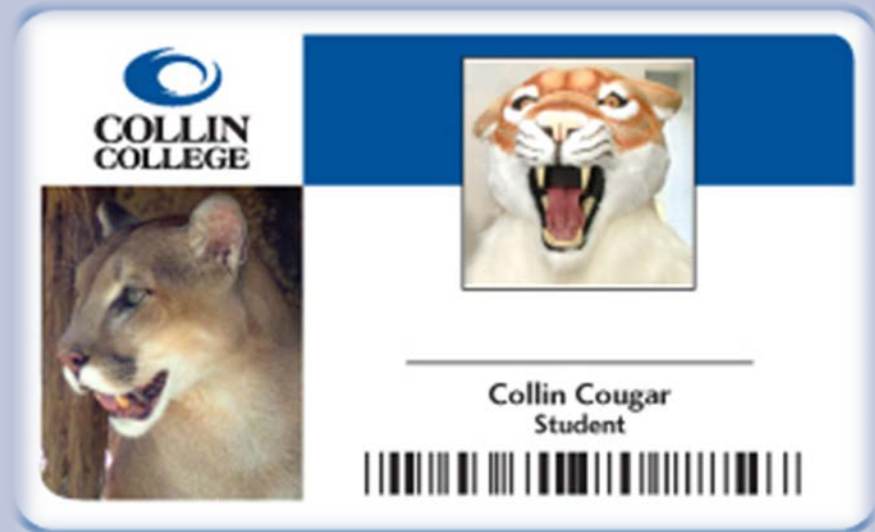
VIRTUAL TOUR grid including Central P, Preston Ridge, Courtyard Center, CHEC, Allen, Rockwall, and DISTANCE LEARNING.

Vertical navigation menu: Presidential Search, Admissions, Financial Aid, Areas of Study



9. College ID and Parking Sticker

- Pick up from a Student Life office on any campus
- Both are ***FREE!***
- Allows you to use campus services
- Do not need for first day of class—please pick up at your convenience



Collin College Resources

FREE for all Collin Students!

- Accommodations at Collin College for Equal Support Services (ACCESS)
- Career Services
- Counseling
- Library
- Math Lab
- Tutoring
- Writing Center



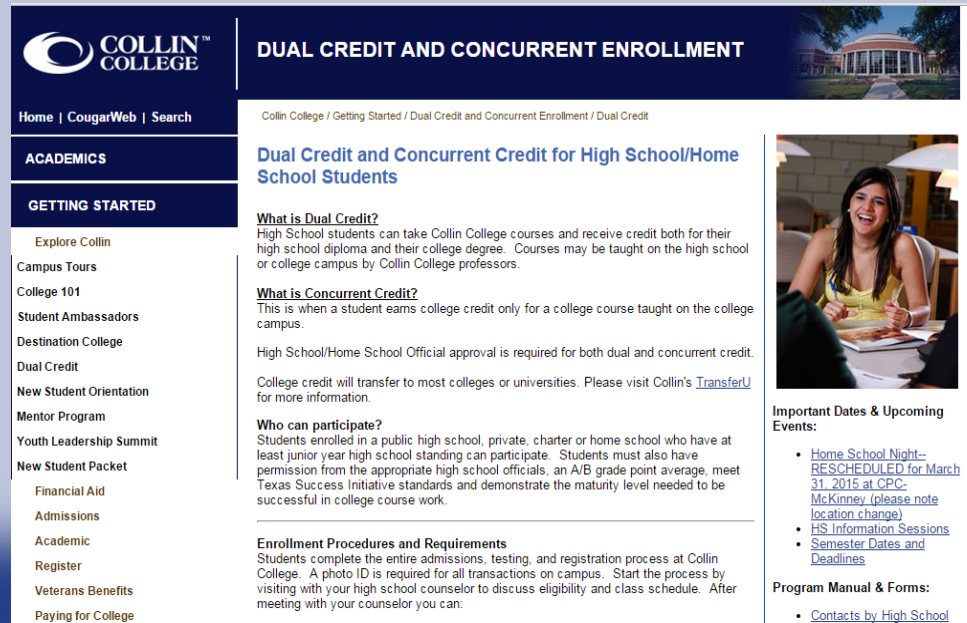
Thank you!

Questions? Please contact us.

<http://www.collin.edu/dualcredit>

469-365-1850

dualcredit@collin.edu



The screenshot shows the Collin College website page for Dual Credit and Concurrent Enrollment. The page features a dark blue header with the Collin College logo and the title "DUAL CREDIT AND CONCURRENT ENROLLMENT". Below the header is a navigation menu with options like Home, CougarWeb, Search, ACADEMICS, and GETTING STARTED. The main content area is divided into sections: "What is Dual Credit?", "What is Concurrent Credit?", "Who can participate?", and "Enrollment Procedures and Requirements". There is also a section for "Important Dates & Upcoming Events" and "Program Manual & Forms". A photo of a smiling student is visible on the right side of the page.

COLLIN COLLEGE

DUAL CREDIT AND CONCURRENT ENROLLMENT

Home | CougarWeb | Search

ACADEMICS

GETTING STARTED

- Explore Collin
- Campus Tours
- College 101
- Student Ambassadors
- Destination College
- Dual Credit
- New Student Orientation
- Mentor Program
- Youth Leadership Summit
- New Student Packet
 - Financial Aid
 - Admissions
 - Academic
 - Register
 - Veterans Benefits
 - Paying for College

Collin College / Getting Started / Dual Credit and Concurrent Enrollment / Dual Credit

Dual Credit and Concurrent Credit for High School/Home School Students

What is Dual Credit?
High School students can take Collin College courses and receive credit both for their high school diploma and their college degree. Courses may be taught on the high school or college campus by Collin College professors.

What is Concurrent Credit?
This is when a student earns college credit only for a college course taught on the college campus.

High School/Home School Official approval is required for both dual and concurrent credit.

College credit will transfer to most colleges or universities. Please visit Collin's [TransferU](#) for more information.

Who can participate?
Students enrolled in a public high school, private, charter or home school who have at least junior year high school standing can participate. Students must also have permission from the appropriate high school officials, an A/B grade point average, meet Texas Success Initiative standards and demonstrate the maturity level needed to be successful in college course work.

Enrollment Procedures and Requirements
Students complete the entire admissions, testing, and registration process at Collin College. A photo ID is required for all transactions on campus. Start the process by visiting with your high school counselor to discuss eligibility and class schedule. After meeting with your counselor you can:

Important Dates & Upcoming Events:

- [Home School Night-- RESCHEDULED for March 31, 2015 at CPC-McKinney \(please note location change\)](#)
- [HS Information Sessions](#)
- [Semester Dates and Deadlines](#)

Program Manual & Forms:

- [Contacts by High School](#)